



उ० प्र० राज्य विद्युत उत्पादन निगम लि०

( उ०प्र० सरकार का उपक्रम )

14 - अशोक मार्ग, शक्ति भवन, लखनऊ - 226001

U.P. RAJYA VIDYUT UTPADAN NIGAM LTD

( U.P. Govt. Undertaking )

14- ASHOK MARG, SHAKTI BHAWAN, LUCKNOW-226001

CIN: U40101UP1980SGC005065

संख्या- 192/उनिलि/रिफॉर्म/विनियम:188-188.10/लेखा संवर्ग/2016

दिनांक : 13/10/2020

कार्यालय ज्ञाप

निगम के आर्टिकल ऑफ एसोसिएशन में निहित विधिक प्राविधानों के अन्तर्गत प्रदत्त अधिकारों का निगम के निदेशक मण्डल द्वारा दिनांक 17 सितम्बर, 2020 को सम्पन्न 188वीं बैठक में प्रयोग करते हुए एजेण्डा आइटम संख्या -188. 10 में लिये गये निर्णयानुसार उत्पादन निगम में लेखा संवर्ग में प्रचलित कार्यालय सहायक-III (लेखा) एवं लेखा लिपिक पदों का संविलीन कर, उसके स्थान पर एक पदनाम "लेखा लिपिक" तथा इसके फलस्वरूप यथा प्रचलित "U.P. Rajya Vidyut Utpadan Nigam Ltd. (Account Staff) Service Regulation, 2016" (अधिसूचना संख्या-63/उनिलि/रिफॉर्म/ विनियम:168-58/लेखा संवर्ग/2016 दिनांक: 19/03/2016) के प्रभावी प्राविधानों के अन्तर्गत निम्नलिखित तालिका के स्तम्भ-1 में अंकित प्राविधानों को उसके सम्मुख स्तम्भ-2 में अंकित प्राविधानों से प्रतिस्थापित किया जाता है:-

वर्तमान प्राविधान (1)	प्रस्तावित प्राविधान (2)
<p><b>5. Sources of Recruitment:</b> Recruitment/Promotion to the various posts in the Service shall be made as follows:</p> <p>(1) <u>Accountant:</u> Promotion from the post of Assistant Accountant - 100% (In the manner as prescribed in the Regulation-17)</p> <p>(2) <u>Assistant Accountant:</u></p> <p>(i) Direct Recruitment through Vidyut Utpadan Seva Ayog. - 70% (In the manner as prescribed in the Regulation-15)</p> <p>(ii)(a) Recruitment through departmental examination to be conducted by Vidyut Utpadan Seva Ayog. - 10% (In the manner as prescribed in the Regulation-18A of these Regulations)</p> <p>(b) Promotion through DPC from the post of Accounts Clerk. - 20% (In the manner as prescribed in the Regulation-18B)</p> <p>(3) <u>Accounts Clerk:</u> Promotion from the post of Office Assistant-III (Accounts)</p>	<p><b>5. Sources of Recruitment:</b> Recruitment/Promotion to the various posts in the Service shall be made as follows:</p> <p>(1) No Change</p> <p>(2) No Change</p> <p>(3) <u>Accounts Clerk:</u> Direct Recruitment through Vidyut Utpadan Seva Ayog</p>

<p>(In the manner as prescribed in the Regulation-19) - 100%</p> <p>(4) <u>Office Assistant-III(Accounts):</u> Direct Recruitment through Vidyut Utpadan Seva Ayog (In the manner as prescribed in the Regulation-15) -100%</p> <p>(5) DPC shall consists of Dy.G.M.(Accounts Administration) - Chairman  Dy. G.M./Dy. C.A.O/S.A.O. - Member - total 3 in number</p> <p>The committee will consist of total 4 members including Chairman of which one member shall represent SC/ST category, one shall represent OBC category &amp; one shall represent General category. The S.A.O. (Admn.)/A.O. (Admn.) will coordinate/ convene the committee.</p>	<p>(In the manner as prescribed in the Regulation-15) - 100%</p> <p>(4) Office Assistant-III (Accounts) post is merged with Accounts Clerk and named as one post, "Accounts Clerk". (कार्यालय सहायक-III (लेखा) एवं लेखा लिपिक पदों को संविलीन कर, उसके स्थान पर एक पदनाम "लेखा लिपिक" किया जाता है।)</p> <p>(5) No Change</p>																								
<p><b>9. Age:</b> The Minimum and the maximum age limit for the direct recruitment to the different posts shall be as under:</p> <table border="1" data-bbox="168 1066 769 1251"> <thead> <tr> <th>Sl.No.</th> <th>Name of the Post</th> <th>Minimum</th> <th>Maximum</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Assistant Accountant</td> <td>21 Years</td> <td>40 Years</td> </tr> <tr> <td>2</td> <td>Office Assistant-III (Accounts)</td> <td>21 Years</td> <td>40 Years</td> </tr> </tbody> </table>	Sl.No.	Name of the Post	Minimum	Maximum	1	Assistant Accountant	21 Years	40 Years	2	Office Assistant-III (Accounts)	21 Years	40 Years	<p><b>9. Age:</b> The Minimum and the maximum age limit for the direct recruitment to the different posts shall be as under:</p> <table border="1" data-bbox="802 1066 1398 1251"> <thead> <tr> <th>Sl.No.</th> <th>Name of the Post</th> <th>Minimum</th> <th>Maximum</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Assistant Accountants</td> <td>21 Years</td> <td>40 Years</td> </tr> <tr> <td>2</td> <td>Accounts Clerk</td> <td>21 Years</td> <td>40 Years</td> </tr> </tbody> </table>	Sl.No.	Name of the Post	Minimum	Maximum	1	Assistant Accountants	21 Years	40 Years	2	Accounts Clerk	21 Years	40 Years
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<p><b>11. ACADEMIC QUALIFICATIONS:</b> A candidate for direct recruitment to the post in service must hold the following qualifications:</p> <p>(1) <u>Assistant Accountant:</u> Bachelor Degree in Commerce from a University/ Deemed University established by an Act of Central Govt. or any State Govt.</p> <p>(2) <u>Office Assistant-III(Accounts):</u> (i) Bachelor Degree in Commerce from a University/Deemed University established by an Act of Central Govt. or any State Govt. (ii) Minimum typing speed on Computer -35/40 w.p.m. in Hindi/English.</p>	<p><b>11. ACADEMIC QUALIFICATIONS:</b> A candidate for direct recruitment to the post in service must hold the following qualifications:</p> <p>(1) No Change</p> <p>(2) <u>Accounts Clerk:</u> (i) Bachelor Degree in Commerce from a University/Deemed University established by an Act of Central Govt. or any State Govt. (ii) Minimum typing speed on Computer -30/40 w.p.m. in Hindi/English.</p>																								
<p><b>15. COMPETITIVE EXAMINATION:</b> (1) Direct recruitment to the post of Assistant Accountant &amp; Office Assistant-III (Accounts) under Regulations 5(2)(i) &amp; 5(4) shall be made through a objective type competitive examination to be conducted by Vidyut Utpadan Seva Ayog. In case of Office Assistant-III (Accounts), the type test on computer shall also be required. The said</p>	<p><b>15. COMPETITIVE EXAMINATION:</b> (1) Direct recruitment to the post of Assistant Accountant &amp; Accounts Clerk under Regulations 5(2)(i) &amp; 5(3) shall be made through a objective type competitive examination to be conducted by Vidyut Utpadan Seva Ayog. In case of Accounts Clerk, the type test on computer shall also be required. The said competitive examination shall be conducted in</p>																								

<p>competitive examination shall be conducted in two parts as follows:-</p> <p><b>PART-1</b></p> <p>(i) In Part-1 of written examination there will be an objective type question paper comprising 50 questions relating to knowledge of Computer Application equivalent to 'O' level of DOECC. Each questions will carry 01 mark i.e. this Part-1 written examination will carry maximum 50 marks. For wrong answer of questions there will be minus (-) marking of ¼ mark each question.</p> <p>(ii) In Part-1 examination at least 50% marks will have be secured compulsorily or otherwise the candidate will be deemed disqualified and his Part-II examination papers shall not be evaluated.</p> <p><b>PART-II</b></p> <p>(i) In Part-II written examination there will be objective type question papers on the subjects (Other than knowledge of Computer Application) as per Syllabus given in Appendix-'A' for Assistant Accountant and in Appendix-'C' for Office Assistant-III (Accounts).</p> <p>(ii) The marks obtained in the question papers of knowledge of Computer Applications shall not be taken into consideration for deciding merit of candidates passing the written competitive examination Part-II.</p> <p>(2) The merit list of the selected candidates showing their category will be prepared and submitted to the Nigam by Vidyut Utpadan Seva Ayog for onward submission to the Appointing Authority.</p>	<p>two parts as follows:-</p> <p><b>PART-1</b></p> <p>(i) In Part-1 of written examination there will be an objective type question paper comprising 50 questions relating to knowledge of Computer Application equivalent to 'O' level of NIELIT (old name DOECC). Each questions will carry 01 mark i.e. this Part-1written examination will carry maximum 50 marks. For wrong answer of questions there will be minus (-) marking of ¼ mark each question.</p> <p>(ii) No Change</p> <p><b>PART-II</b></p> <p>(i) In Part-II written examination there will be objective type question papers on the subjects (Other than knowledge of Computer Application) as per Syllabus given in Appendix-'A' for Assistant Accountant and in Appendix-'C' for Accounts Clerks.</p> <p>(ii) No Change</p> <p>(2) No Change</p>
<p><b>18A. RECRUITMENT TO THE POSTS OF ASSISTANT ACCOUNTANT THROUGH DEPARTMENTAL EXAMINATION:</b></p> <p>(1) Recruitment to the posts of Assistant Accountant under sub-class (a) of clause (ii) of Regulation 5(2) shall be made from the following staff through the departmental objective type competitive examination conducted by Vidyut Utpadan Seva Ayog:-</p> <p>(a) Office Assistant-III (Accounts) having at least five years and Accounts Clerk having at least three years continuous service on their post.</p> <p>(b) Other Office Assistant-III of UPRVUNL other than above (a) must be commerce graduate and at least five years experience in accounts works in UPRVUNL.</p> <p>(2) The Departmental objective type competitive examination shall be conducted in two parts</p>	<p><b>18A. RECRUITMENT TO THE POSTS OF ASSISTANT ACCOUNTANT THROUGH DEPARTMENTAL EXAMINATION:</b></p> <p>(1) Recruitment to the posts of Assistant Accountant under sub-class (a) of clause (ii) of Regulation 5(2) shall be made from the following staff through the departmental objective type competitive examination conducted by Vidyut Utpadan Seva Ayog:-</p> <p>(a) Accounts Clerks having at least five years continuous service on their post.</p> <p>(b) Other Officiating Assistant (old name Office Assistant-III) of UPRVUNL other than above (a) must be commerce graduate and at least five years experience in accounts works in UPRVUNL.</p> <p>(2) The Departmental objective type competitive examination shall be conducted in two parts</p>

<p>as follows:-</p> <p><b>PART-1</b></p> <p>(i) In Part-1 of written examination there will be an objective type question paper comprising 50 questions relating to knowledge of Computer Application equaling to 'O' level of DOECC. Each questions will carry 01 mark i.e. this Part-1 written examination will carry maximum 50 marks. For wrong answer of questions there will be minus (-) marking of ¼ mark each question.</p> <p>(ii) In Part-1 examination atleast 50% marks will have be secured compulsorily or otherwise the candidate will be deemed disqualified and his Part-II examination papers shall not be evaluated.</p> <p><b>PART-II</b></p> <p>(i) In Part-II written examination there will be objective type question papers on the subjects (Other than knowledge of Computer Application) as per Syllabus given in Appendix-'B'.</p> <p>(ii) The marks obtained in the question papers of knowledge of Computer Applications shall not be taken into consideration for deciding merit of candidates passing the written competitive examination Part-II.</p> <p>(3) The merit list of the selected candidates showing their category will be prepared and submitted to the Nigam by Vidyut Utpadan Seva Ayog for onward submission to the Appointing Authority.</p>	<p>as follows:-</p> <p><b>PART-1</b></p> <p>(i) In Part-1 of written examination there will be an objective type question paper comprising 50 questions relating to knowledge of Computer Application equaling to 'O' level of NIELIT (old name DOECC). Each questions will carry 01 mark i.e. this Part-1written examination will carry maximum 50 marks. For wrong answer of questions there will be minus (-) marking of ¼ mark each question.</p> <p>(ii) No Change</p> <p><b>PART-II</b></p> <p>(i) No Change</p> <p>(ii) No Change</p> <p>(3) No Change</p>
<p><b>18B. PROMOTION TO THE POST OF ASSISTANT ACCOUNTANT THROUGH D.P.C.</b></p> <p>(1) The selection for promotion to the posts of Assistant Accountants under sub-clause (b) of clause (ii) of Regulaltion 5(2) shall be made through the Departmental Promotion Committee constituted in the manner prescribed in Regulation 5(5) of these Regulations from amongst such Accounts Clerks who have completed five years continuous service in the Nigam as Accounts Clerk.</p> <p>(2) The D.P.C. shall submit its recommendations to the Appointing Authority.</p> <p>(3) The criteria for selection shall be seniority subject to rejection of unfit.</p>	<p><b>18B. PROMOTION TO THE POST OF ASSISTANT ACCOUNTANT THROUGH D.P.C.</b></p> <p>(1) The selection for promotion to the posts of Assistant Accountants under sub-clause (b) of clause (ii) of Regulaltion 5(2) shall be made through the Departmental Promotion Committee constituted in the manner prescribed in Regulation 5(5) of these Regulations from amongst such Accounts Clerks who have completed eight years continuous service in the Nigam as Accounts Clerk.</p> <p>(2) No Change</p> <p>(3) No Change</p>
<p><b>19. PROMOTION TO THE POSTS OF ACCOUNTS CLERKS:</b></p>	<p><b>19. PROMOTION TO THE POSTS OF ACCOUNTS CLERK:</b></p>

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<p>(1) Promotion to the post of Accounts Clerks under Regulation 5(3) shall be made from amongst the Office Assistant-III (Accounts) who have put in a minimum continuous service of three years, through Departmental Selection Committee constituted in the manner provided in Regulation 5(5) of these Regulations.</p> <p>(2) The D.P.C. shall submit its recommendations to the Appointing Authority.</p> <p>(3) The criteria for selection shall be seniority subject to rejection of unfit.</p>	<p>Deleted</p>
<p><b>22. Seniority:</b></p> <p>(1) <u>Seniority of Assistant Accountants:</u></p> <p>Being the three different sources of selection/recruitment for the post of Assistant Accountant, the inter-se-seniority list of Assistant Accountant will be prepared as follows:</p> <p>(i) <u>Direct Recruitment (70%)</u></p> <p>List A will be prepared in accordance with the Regulation 15(2) i.e. as per merit list of Assistant Accountant (direct recruitment - 70% quota).</p> <p>(ii) <u>Departmental Recruitment and Promotion from the post of Accounts Clerk (10% &amp; 20%)</u></p> <p>List B will be prepared for the selected candidates under Regulation 18A &amp; 18B i.e. list of Assistant Accountant (departmental recruitment) in order of their merit - 10% quota and list of Assistant Accountant (promoted from the post of Accounts Clerk) maintaining their seniority at induction point - 20% quota in the ratio of 2:1 starting from the list of Assistant Accountant promoted from the post of Accounts Clerk.</p> <p>Accordingly the seniority list of Assistant Accountant recruited through all the sources in the same selection year will be prepared by taking three (1st, 2nd &amp; 3rd) from List B and seven ( 1st to 7th ) from List A, then again three (4th, 5th &amp; 6th) from List B and seven (8th to 14th) from List A and so on.</p> <p>(2) <u>Seniority of Office Assistant-III (Accounts)</u></p> <p>Seniority list of Office Assistant-III (Accounts) will be prepared in accordance with the Regulation 15(2) i.e. as per merit list of Office Assistant-III (Accounts) recruited directly.</p>	<p><b>22. Seniority:</b></p> <p>(1) No Change</p> <p>(2) <u>Seniority of Accounts Clerk</u></p> <p>Seniority list of Accounts Clerk will be prepared in accordance with the Regulation 15(2) i.e. as per merit list of Accounts Clerk recruited directly.</p>

<p><b>23. APPOINTING AUTHORITY:</b> The appointing authority in respect of the following post shall be Dy. G.M. (Accounts Administration):-</p> <ol style="list-style-type: none"> <li>1. Accountant</li> <li>2. Assistant Accountant</li> <li>3. Accounts Clerk</li> <li>4. Office Assistant-III (Accounts)</li> </ol>	<p><b>23. APPOINTING AUTHORITY:</b> The appointing authority in respect of the following post shall be Dy. G.M. (Accounts Administration):-</p> <ol style="list-style-type: none"> <li>1. Accountant</li> <li>2. Assistant Accountant</li> <li>3. Accounts Clerk</li> <li>4. Office Assistant-III (Accounts) post is merged with Accounts Clerk and named as "Accounts Clerk".</li> </ol>																																								
<p><b>26. The Present Pay band and Grade pay to the following posts are given as under. They will also be entitled for other allowances as admissible at present and from time to time:</b></p> <table border="1" data-bbox="167 663 760 909"> <thead> <tr> <th>Sl.No.</th> <th>Name of the Post</th> <th>Pay Band</th> <th>Grade Pay</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Accountant</td> <td>Rs. 9300-34800</td> <td>Rs. 4200</td> </tr> <tr> <td>2</td> <td>Assistant Accountant</td> <td>Rs. 5200-20200</td> <td>Rs. 3000</td> </tr> <tr> <td>3</td> <td>Accounts Clerk</td> <td>Rs. 5200-20200</td> <td>Rs. 2600</td> </tr> <tr> <td>4</td> <td>Office Assistant-III (Accounts)</td> <td>Rs. 5200-20200</td> <td>Rs. 2600</td> </tr> </tbody> </table>	Sl.No.	Name of the Post	Pay Band	Grade Pay	1	Accountant	Rs. 9300-34800	Rs. 4200	2	Assistant Accountant	Rs. 5200-20200	Rs. 3000	3	Accounts Clerk	Rs. 5200-20200	Rs. 2600	4	Office Assistant-III (Accounts)	Rs. 5200-20200	Rs. 2600	<p><b>26. The Present Pay band and Grade pay to the following posts are given as under. They will also be entitled for other allowances as admissible at present and from time to time:</b></p> <table border="1" data-bbox="800 663 1393 909"> <thead> <tr> <th>Sl.No.</th> <th>Name of the Post</th> <th>Pay Band</th> <th>Grade Pay</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Accountant</td> <td>Rs. 9300-34800</td> <td>Rs. 4200</td> </tr> <tr> <td>2</td> <td>Assistant Accountant</td> <td>Rs. 5200-20200</td> <td>Rs. 3000</td> </tr> <tr> <td>3</td> <td>Accounts Clerk</td> <td>Rs. 5200-20200</td> <td>Rs. 2600</td> </tr> <tr> <td>4</td> <td>Office Assistant-III (Accounts) post is merged with Accounts Clerk and named as "Accounts Clerk".</td> <td></td> <td></td> </tr> </tbody> </table>	Sl.No.	Name of the Post	Pay Band	Grade Pay	1	Accountant	Rs. 9300-34800	Rs. 4200	2	Assistant Accountant	Rs. 5200-20200	Rs. 3000	3	Accounts Clerk	Rs. 5200-20200	Rs. 2600	4	Office Assistant-III (Accounts) post is merged with Accounts Clerk and named as "Accounts Clerk".		
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<p align="center"><b>APPENDIX – 'C'</b></p> <p><b>Syllabus for the post of Office Assistant-III (Accounts) (Direct Recruitment)</b></p> <p>The competitive examination shall comprise objective type questions on the following subjects followed by type test on computer:-</p> <ol style="list-style-type: none"> <li>1- English &amp; Hindi (conforming to the class Xth standard)</li> <li>2- Arithmetic (conforming to the class Xth standard)</li> <li>3- Elementary Book keeping and Accountancy.</li> </ol>	<p align="center"><b>APPENDIX – 'C'</b></p> <p><b>Syllabus for the post of Accounts Clerk (Direct Recruitment)</b></p> <p>The competitive examination shall comprise objective type questions on the following subjects followed by type test on computer:-</p> <ol style="list-style-type: none"> <li>1- English &amp; Hindi (conforming to the class Xth standard)</li> <li>2- Arithmetic (conforming to the class Xth standard)</li> <li>3- Elementary Book keeping and Accountancy.-</li> </ol>																																								

2- उपरोक्त संशोधन तत्काल प्रभाव से लागू होंगे एवं विनियमावली संख्या-63/उनिलि/रिफॉर्म/विनियम:168-58/लेखा संवर्ग/2016 दिनांक: 19/03/2016 उक्त सीमा तक संशोधित मानी जायेगी एवं विनियमावली के शेष प्राविधन यथावत् रहेंगे।

निदेशक मण्डल की आज्ञा से

संख्या: 192/उनिलि/रिफॉर्म/विनियम:188-188.10/लेखा संवर्ग/2016 तददिनांक ।

प्रतिलिपि: निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. अध्यक्ष, उ०प्र० राज्य विद्युत उत्पादन निगम लि०, शक्ति भवन, लखनऊ के निजी सचिव।
2. प्रबन्ध निदेशक, उ०प्र० राज्य विद्युत उत्पादन निगम लि०, शक्ति भवन, लखनऊ के निजी सचिव।
3. निदेशक (का०प्र० एवं प्रशा०/परियोजना एवं वाणिज्य/तकनीकी/वित्त), उ०प्र० राज्य विद्युत उत्पादन निगम लि०, शक्ति भवन विस्तार, लखनऊ, के निजी सचिव/स्टाफ ऑफिसर।
4. मुख्य अभियन्ता (स्तर-1/स्तर-2) अनपरा/ओबरा/पारीछा/पनकी/हरदुआगंज/जवाहरपुर ताप विद्युत गृह, सोनभद्र, सोनभद्र, झांसी, कानपुर, अलीगढ़, एटा।
5. समस्त मुख्य अभियन्ता (स्तर-1 एवं 2), उ०प्र० राज्य विद्युत उत्पादन निगम लि., शक्ति भवन, लखनऊ।

6. अध्यक्ष, विद्युत उत्पादन सेवा आयोग, उ०प्र० राज्य विद्युत उत्पादन निगम लि०, शक्ति भवन, लखनऊ।
7. कंपनी सचिव, उ०प्र० राज्य विद्युत उत्पादन निगम लि०, शक्ति भवन, लखनऊ को निदेशक मण्डल द्वारा दिनांक 17 सितम्बर, 2020 को सम्पन्न 188वीं में प्रस्तुत आइटम संख्या -188.10 में लिये गये निर्णय के सन्दर्भ में।
8. अधीक्षण अभियन्ता (मा०सं०-01/03/04/05)/उप महाप्रबन्धक (मा०सं०-02)/अधीक्षण अभियन्ता (प्रशिक्षण इकाई)/उप महाप्रबन्धक (औ०सं०), उ०प्र० राज्य विद्युत उत्पादन निगम लि०, शक्ति भवन, लखनऊ।
9. ✓ मुख्य परियोजना प्रबन्धक (प्रगति) टी० सी०-46/वी, विभूति खण्ड, गोमती नगर, लखनऊ को निगम की वेबसाइट पर अपलोड करने हेतु।
10. कट फाइल।

*Dr. J. P. Singh*  
12/10/20

( तरुण कुमार जैन )  
अधीक्षण अभियन्ता (रिफॉर्म)