



**U.P. RAJYA VIDYUT UTPADAN NIGAM CPF TRUST**

9<sup>th</sup> Floor, Shakti Bhawan Extn., Room No. 928

14-Ashok Marg, Lucknow - 226001

उत्तर प्रदेश राज्य विद्युत उत्पादन निगम लि० सी०पी०एफ० ट्रस्ट

9वाँ तल, शक्ति भवन विस्तार, कक्ष संख्या - 928,

14. अशोक मार्ग, लखनऊ - 226 001

CIN: U40101UP1980SGC005065

NO. Sec/UNL/CPF Trust/1898

Dated: 21.08.23

**EXPRESSION OF INTEREST**

**Subject : Enquiry for Audit of Accounts of UPRVUNL CPF Trust for the Financial Year 2022-23.**

In light of direction of the Board of Trustee of UPRVUNL CPF Trust an Expression for Audit of Books of Account of UPRVUNL CPF Trust for the financial year 2022-23 is hereby floated.

Kindly quote the rates for Audit of Books of Account of UPRVUNL CPF Trust, Lucknow for the financial year 2022-23 in the prescribed proforma attached herewith. Offer has to be submitted in the office of the undersigned on or before 05.09.2023 up to 03:00PM. Rates quoted above shall be exclusive of taxes if any.

**Enclose; RFP Document.**

*Pradeep*  
21/08/2023

**(Pradeep Soni)**  
**Secretary (Trust)**

**On Letter head of CA Firm**

**FORM OF PROPOSAL**

**Format for submission of information of the Chartered Accountant Firm for Selection as Statutory Auditor of U.P.Rajya Vidyut Utpadan Nigam C.P.F. Trust.**

<b><u>FIRMS'S PROFILE</u></b>			
1.	Name of Firm	:	
2.	Registration No.	:	
3.	PAN No.	:	
4.	GSTIN of Firm (If Any)	:	
5.	Address-	:	
	a. Head office Address		
	b. Branch office Address		
6.	Date of Establishment	:	
7.	Contact-	:	
	a. Landline No.		
	b. Mobile No.		
8.	E-mail	:	
9.	Constitution of Firm	:	
10.	Name of Partners (With membership no.)	:	
11.	Experience of the Firm	:	
12.	Name of Organisation (Work Done)	:	
13.	Other Information (If any)	:	

**Signature of Authorized Signatory  
Name and Designation  
Seal of CA Firm**

**Date :**

**Place :**

**Note : Copies of certificates/documents in support of above details shall be attached.**

FOR UPRVUNL CPF TRUST

  
(Pradeep Soni)  
SECRETARY

# REQUEST FOR PROPOSAL (REP) DOCUMENT FOR AUDIT OF UPRVUN CPF TRUST

## A. ELIGIBILITY CRITERIA :

1. Firms of practicing Chartered Accountants are eligible for the Statutory Audit Assignment.
2. The firms must have completed minimum 5 years of existence. (Firms which have completed longer experience will be given preference.)
3. Firms having experience of statutory audit of similar type of work of Power Sector Companies/Distribution Companies will be given preference.
4. Only those Firms having their Head Office/Branch office located in Lucknow, Uttar Pradesh shall be eligible to apply.

## B. SUPPORTING DOCUMENTS :

1. Profile of the firm.
2. The firm shall submit a declaration for number of years in existence and experience.
3. Copy of PAN Card.

## C. SUBMISSION OF PROPOSAL :

1. The proposal in the prescribed format with profile of firm and all other necessary documents should be submitted within 15 days from publication of this advertisement at following address :

TO,

SECRETARY ,

U.P. RAJYA VIDYUT UTPADAN NIGAM C.P.F. TRUST

Room No. 928, 9<sup>TH</sup> FLOOR, SHAKTI BHAWAN EXTENSION,  
14-ASHOK MARG, HAZRATGANJ, LUCKNOW.

## D. SCOPE OF STATUTORY AUDIT :

Empaneled firms of Chartered Accountants will be required to examine and check the books of accounts and records incidental to the working of U.P. Rajya Vidyut Utpadan Nigam C.P.F. Trust, as per the Terms of Reference, which will be provided to the firms after finalization of empanelment process.

## E. OTHER CONDITIONS :

1. The management of U.P. Rajya Vidyut Utpadan Nigam C.P.F. Trust reserves the right to reject any proposal without assigning any reason.
2. If the empaneled firms of Chartered Accountant do not undertake the Internal Audit work or complete the Statutory Audit work within the stipulated time limit, the management of U.P. Rajya Vidyut Utpadan Nigam C.P.F. Trust may assign the work to other firms and the loss of work shall be considered for penalty to original firm and the name of that particular firm will be removed from the list of empanelment and extra

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expenses incurred by the management in getting the work done shall be levied on the original firm to whom the work was previously assigned.

3. In future, if any embezzlement, fraud or financial irregularities are noticed/found in unit for which statutory Audit work has already been conducted by the empanelled firms of Chartered Accountants, the said firm will also be ousted from the empanelment of future.

For UPRVUNL CPF TRUST

  
(Pradeep Soni)  
SECRETARY